

**CONSTITUTION AND BY-LAWS
NOSTALGIA CAR CLUB OF YUMA, ARIZONA
PO BOX 25835 YUMA AZ 85367
(Amended March 2016)**

**ARTICLE I
NAME**

Section 1. Established November 17, 1981. Incorporated February 18, 1986. The name of this organization, operating a non-profit organization, shall be the "NOSTALGIA CAR CLUB of YUMA, ARIZONA" hereafter referred to as "The Club". The headquarters shall be located in Yuma, Arizona.

**ARTICLE II
PURPOSE**

Section 1. The purpose of "The Club" shall be the unification of a friendly group to help in the restoration, preservation and enjoyment of antique or special interest automobile(s) and or motor vehicles.

Section 2. The additional purpose of "The Club" is to donate funds to "local" charitable organizations through "The Club's" Annual "Fun Run Event".

**ARTICLE III
MEMBERSHIP**

Section 1. Persons interested in the preservation and restoration of automobiles and/or motor vehicles may become a Club Member upon payment of annual dues. Ownership of an automobile and/or motor vehicle shall "not" be a prerequisite for membership in "The Club".

Section 2. Regular Member: A regular member is the dues paying person.

Section 3. Lifetime Members: Lifetime members are those who have performed outstanding service to "The Club" and have been voted into such status by a majority of regular members of "The Club". Lifetime members pay no dues and have all the privileges of a regular member.

Section 4. Effective February 7, 2008 the Lifetime Member program was capped at the current number of lifetime members (11) and the program ended.

Section 5. Any member not upholding the integrity of the club's standards, will be asked to come before the Board and explain their actions. The Board will discuss, decide and vote if the member will be able to remain as a member in good standing.

**ARTICLE IV
DUES**

Section 1. Dues for a regular member are \$25.00 a year. A spouse or partner will be welcomed into "The Club" with the paid member, however to enjoy the same privileges as the paid member, their name must be registered on "The Club" directory.

Section 2. Dues for "new" members shall be \$35.00 for the first year. This fee will include (1) Club shirt. Any "new" member paying dues during the last quarter of the calendar year shall pay the \$35.00 and be considered a member in good standing and paid up thru December of the following year when dues are due.

Section 3. Dues shall be due and payable on December 1st of each calendar year. Members who have not paid their dues by January 15th will be dropped from "The Club's" roster, mailing list and may not attend any club meetings until membership dues have been paid and the member is in good standing. Dues may be paid in person to "The Club" Treasurer or mailed to "The Club's" P.O. Box 25835, Yuma Arizona 85367.

**ARTICLE V
OFFICERS**

Section 1. The officers of "The Club" shall consist of a President, a First Vice-President, a Second Vice-President, a Secretary, a Treasurer, and a Sergeant-at-Arms/Events Coordinator. Each officer must be a regular member in good standing for at least 12 months prior to election and be at least 18 years of age. The term of an office shall be one calendar year and no officer may hold "that" office for longer than three (3) consecutive years. EXCEPTION: If there are no nominations for a specific office, the member currently holding the position may be re-elected for another 1 year term with a unanimous vote of the members present.

Section 1.1 In order to hold an office you cannot belong to another Yuma car club during the term.

Section 2. Effective 2016. Election of officers of officers will be held at the March business meeting by a majority of the written ballots cast.

Section 2.1 Nominations for officers shall be opened at the February business meeting and closed at the March business meeting. Nominations may be made from the floor at these meetings or to a nomination committee appointed by the President. Nominee must indicate their acceptance or rejection of the nomination.

Section 2.2 In the March business meeting, a ballot bearing the names of all the candidates for election shall be given to each member, their registered spouse or partner and also to the lifetime members present. Ballot will be prepared in a manner that will prevent fraud and ensure that each vote cast will remain a secret.

Section 2.3 Ballots shall be counted and the elected officers for the following year shall be installed at said April meeting.

Section 2.4 If there are no nominations and "all" the same officers are running unopposed; the mailing of the ballots will be waived. A vote must be taken at the March meeting by the majority of members present to accept the officers as running unopposed.

**ARTICLE VI
DUTIES OF OFFICERS**

Section 1. President: The President shall preside over "The Club" meetings, may appoint committees to expedite Club functions, and shall be responsible for the operation of "The Club's" business subject to the will of the majority. In the absence of, or upon incapacitation of "The Club" Treasurer, the President is empowered to collect and/or disburse Club funds subject to the majority vote of members attending a Club meeting. The President may appoint a Parliamentarian, a consultant who advises the presiding officer and other officers, committee members on matters of parliamentary procedure. The President shall maintain custody of all trophies, plaques, awards, etc., presented to "The Club".

Section 2. Vice-Presidents: The First Vice-President shall preside over Club meetings in the absence of the President. The Second Vice-President will preside over the Club meetings in the absences of both the President and the First Vice President. Both Vice-Presidents shall assist the President in the general operations of "The Club's" business.

Section 3. Secretary: The Secretary shall record and maintain al file of the minutes of the Board and Club meetings. Shall prepare an agenda for the President to follow at "The Club's" meetings, and shall be responsible for the correspondence pertaining to "The Club's" business. And shall maintain a database of all Club Members.

Section 4. Treasurer: The Treasurer shall receive and disburse all Club monies: receive/collect dues from "The Club" membership, receive funds from merchandise sales and other activities, and deposit all Club monies into a bank approved by the Executive Board. The Treasurer shall disburse Club funds only upon direction of a majority of those members voting at a Club meeting. The Treasurer will prepare and present Club monthly and annual

financial reports, prepare and file any required government tax reports, keep and preserve all financial records of "The Club", and keep the Executive Board apprised of delinquent accounts. The Treasurer will make disbursements for all Club financial obligations; authenticate all Club expenditures by receipts, certifications, etc., sign all checks for the payment of money from "The Club" account, prepare and execute authorized check signature forms when appropriate, and use two signatures on all checks issued. The Treasurer may maintain a petty cash fund not to exceed one hundred fifty dollars (\$150.00) the Club store bank. A special account will be created to fund each year's "Fun Run/Car Show and it will have a \$2500.00 disbursement to start each year with funds coming from the prior year's show.

Section 5. Sergeant-at-Arms/Events Coordinator: The Sergeant-at-Arms/Events Coordinator represents the general membership to the Executive Board on issues of interest or concern, particularly those that arise outside of the standing committee structure. The Sergeant-at-Arms /Events Coordinator works to identify potential problems and opportunities, conducts projects to further the goals of the organization or to develop services for the membership, and may serve as chair of any ad hoc committee formed to develop these projects. The Sergeant-at-Arms/Events/Coordinator will "meet, greet and introduce" new members at "The Club" meetings. The Sergeant-at-Arms/Events Coordinator will provide all new members with a Welcome Folder, containing "The Club's" current roster, business card, the President's Welcome Letter, and any other pertinent club information. Sergeant-at Arms/Events Coordinator will be responsible for any of "The Club's" fund raising events. He/she will oversee all the committee activities for the annual "Fun Run" event. The Sergeant-at-Arms/Events Coordinator will set up any other activities or will ask for volunteers to help set up special events "The Club" would like to participate in. he Sergeant-at-Arms/Events Coordinator will give a monthly report on the status of the annual "Fun Run" and any other upcoming events.

ARTICLE VII MEETINGS

Section 1. Business meetings of "The Club" shall be held on the first (1st) Thursday of the months of October through May at 12:30 P.M. at a place agreed upon by the Executive Board and announced to "The Club" membership at a minimum of 10 days prior to the meeting.

Section 2. The regular order of business at every business meeting of this Club shall be: 1) Call to Order, 2) Pledge of Allegiance, 3) Introduction of New Members/Guests, 4) Reading of the Minutes, 5) Treasurer's Report, 6) Committee Reports, 7) Unfinished Business, 8) New Business, 9) Announcements, 10) Adjournment.

Section 3. Any Club Officer for the non-conduct of business may call special meetings of "The Club" Members from time-to-time.

ARTICLE VIII EXECUTIVE BOARD

Section 1. The Executive Board shall consist of the elected officers, the immediate Past-President and Sergeant-at-Arms/Events Coordinator.

Section 2. The Executive Board shall meet as deemed necessary, preferably at least once each month between regular Club meetings, to explore and discuss issues pertaining to "The Club" business. They shall report their findings and/or recommendation to the members attending the next Club meeting.

Section 2.1. The date, time and location of the Executive Board meetings shall be published in the Club newsletter and Website and shall be open to all Club Members: however, the General Club membership shall have no right to voice or vote in said meetings.

Section 2.2 The Executive Board may, at any time, vote to close the meeting and into "Executive Session" for the purpose of discussing something of a very sensitive nature.

Section 3. The Executive Board is empowered to act on issues pertinent to the Club when time does not permit waiting until the next Club meeting.

Section 4. The executive Board is allowed to approve an expenditure of up to \$400.00 for the sole purpose of purchasing items for the Club Store.

Article IX COMMITTEES

Section 1. The committees of this Club shall consist of _____.

Section 2. The President, immediately after his installation, shall appoint an auditing committee consisting of three or more Members, whose duty it shall be to audit all books, affairs, accounts, ledgers, and bank balances as of March 31st of the Treasurer, without delay and make its report in writing in the April business meeting following.

Section 3. The President shall have the power to appoint committees, as he deems necessary.

ARTICLE X DISSOLUTION

Section 1. "The Club may be dissolved only upon the written affirmative vote of three-fourths of the regular Members of record at the time of petition to dissolve.

Section 2. In the event of such dissolution all funds and assets of "The Club" will be donated to charitable organizations as provided in the Articles of Incorporation.

ARTICLE XI AMMENDENTS

Section 1. These By-lays may be amended at any business meeting of "The Club" by a vote of two-thirds of the Members present: provided that notice of such amendment shall have been given at a business meeting next proceeding.

Section 2. If a dues change is necessary, it will be proposed at the November Club meeting, so that it can be included with the November newsletter and on the Website. The dues ballot must be sent to all regular members of record for the current year. The ballots may be submitted by at the December Club meeting, or mailed to "The Club" P.O. Box. If ballots are mailed, they must be received by "The Club" the day before the meeting. In order to pass dues increases, they must be approved by a majority of the votes cast by all regular membership.